REQUEST FOR ADDITIONAL APPROPRIATION

COUNCIL APPROVAL REQUIRED

THE AUDITOR SHALL SET FOR A PUBLIC HEARING WITHOUT THE REQUIREMENT OF THE PETITIONER ATTENDING A PREVIOUS MEETING IN FRONT OF THE COUNCIL, AS LONG AS THE FOLLOWING CONDITIONS ARE MET:

1. THE PETITIONER PROVIDES ALL INFORMATION, DOCUMENTATION, QUOTES, PROPOSALS AND A NARRATIVE NOTING THE NEED FOR THE REQUEST NO LATER THAN 20 DAYS IN ADVANCE OF THE PROPOSED HEARING DATE.

2. THE AUDITOR (NOT THE PETITIONER) WILL TRANSMIT ALL PUBLIC HEARING INFORMATION TO THE COUNCIL NO LATER THAN 11 DAYS PRIOR TO THE MEETING. IF YOU HAVE ANY QUESTIONS, PLEASE CALL THE AUDITOR'S OFFICE. 675-2794

ADDITIONAL APPROPRIATION REQUEST:

FUND# / FUND DESCRIPTION	**ACCOUNT#** / ACCOUNT DESCRIPTION	**LOCATION#** / LOCATION DESCRIPTON	AMOUNT REQUESTED
1000 / General	**36000 / Repair & Maintenance Bldg/Prop**	**0161 / Courthouse**	**$7,912.73**

REASON FOR ADDITIONAL APPROPRIATION: **New carpet & paint for two rooms**

DEPARTMENT: County Recorder

SIGNATURE: Debbie Biddle

DATE: 10/07/2026

ADDITIONAL APPROVED YES NO

ADDITIONAL ENTERED INTO BUDGET ON: _____/_____/_____

DATE STAMPED ON RECEIPT BY AUDITOR'S OFFICE

Filed

OCT 07 2026

Jonathan L. DeBruin

Tipton County Auditor

Date: October 6, 2026

From: Tipton County Recorder's Office

Subject: Requesting new carpet and paint for two rooms

Asking for approval and money for this project.

- The Floor Store $6,152.77
  - Rich and Cam will assist with the moving of furniture and office equipment.

- Amber / painter: $1,600.00
  - Paint not included in price.

- Ace Hardware: $159.96
  - Four gallons of paint, each $39.99
  - Clark / Kensington
  - Color: Iced Slate

- Total: $7,912.73

Best guess last time our office was painted and had new carpet installed.

- Approximately 30+ years ago

Our carpet is very old with large and small stains.

- Pictures attached

It also smells in the office from the carpet.

Please stop by our office and see the carpet.

We appreciate the approval and money to update our office.

Thank you for your time,

Debbie Biddle

Tipton County Recorder

The Floor Store

Marcus Steven, Inc.
1003 East Jefferson
Tipton, In. 46072

Estimate

DATE
8/5/2026

NAME / ADDRESS
Tipton County Recorders Office 101 East Jefferson St. 2nd Floor Tipton, IN 46072 675-0778

TERMS	PROJECT

ITEM	DESCRIPTION	QTY	COST	TOTAL
	2 rooms			
carpet	Aladdin Commercial carpet tile, Clear Intention Collection color Tidepool (10.67syd ctn) 16 ctns	170.72	22.99	3,924.85
Inst-Carpe	Labor includes: Takeup and disposal of existion carpet, installation of carpet tile, adhesive and shipping		2,227.92	2,227.92
	** Price does not include moving any furniture or office equipment.			
		Total		$6,152.77

60% deposit required upon ordering. The balance due upon completion of installation

Received 8-28-26
Amber

PURCHASE ORDER

0102767

BILL TO: Recorder's Office
ADDRESS: Tipton Courthouse
CITY, STATE, ZIP:

SHIP TO:
ADDRESS:
CITY, STATE, ZIP:

DATE	DATE REQUIRED	TERMS	SHIP VIA	REQ. NO. OR DEPT.	FOR

	QUANTITY ORDERED	QUANTITY RECEIVED	DESCRIPTION	PRICE	UNIT
1					
2					
3			1- Main Room: Walls (paint around bookshelves)	$1,000.-	
4					
5					
6			2- Small break Room: walls	$400.00	
7					
8					
9					
10					
11					
12					
13			* All supplies included in price except paint. (All rollers, brushes, plastic, tape, mud. etc.		
14					
15					
16					
17					
18					
19					
20					

$1,400.00

IMPORTANT

Purchase Order Number must appear on all invoices - packaging, etc.

Please notify us immediately if you are unable to complete the order by date specified.

Please send _____ copies of your ~~INVOICE~~ with ORIGINAL BILL OF LANDING.

PURCHASING AGENT

KEEP THIS SLIP FOR REFERENCE

CLARK / KILSINGTON

$ ~~4.00~~ 39.99 PER GAL.

X

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ACE HARDWARE

9-2-26